

PATHWAYS TO COLLEGE, K-8

Regular Board Meeting Minutes

9144 Third Avenue
Hesperia, CA 92345
Phone: (760) 949-8002

July 19, 2017 @ 5:30 p.m.

Board Members

Alexis Magnesi, President
Salle Bayer-Carney, Vice President
Kisha McDonald, Secretary/Treasurer
Mark Ellison, Member
Jessica Vera, Member

1.0 CALL TO ORDER

The meeting was called to order at 5:40 p.m.

2.0 OPEN GENERAL SESSION

ROLL CALL	Present	Absent
Magnesi	X	
McDonald		X
Ellison	X	
Bayer-Carney	X	
Vera	X	

Introduction of Guests: Erica Klein, Hansberger & Klein

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

*** Move 9.1 Information Session, SavantCo to immediately follow approval of the agenda**

Motion: SBC	Second: ME	Vote: 4-0			
ROLL CALL	Aye	Nay	Abstained	Absent	
Magnesi	X				
McDonald				X	
Ellison	X				
Bayer-Carney	X				
Vera	X				

INFORMATION SESSION, SavantCo proposal, presented by Dan Lee and Roy Kim

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS: Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

6.0 CONSENT ITEMS

6.1 Approve June 29, 2017 Special Board Meeting Minutes

Motion: ME	Second: JV	Vote: 4-0			
ROLL CALL	Aye	Nay	Abstained	Absent	
Magnesi	X				
McDonald				X	
Ellison	X				
Bayer-Carney	X				
Vera	X				

7.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS: Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

ADJOURN TO CLOSED SESSION 6:28 p.m.

8.0 CLOSED SESSION:

Personnel:

8.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Executive Director/Principal

8.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: Chief Business Officer

**RECONVENE OPEN SESSION 8:15 p.m.
REPORT OUT CLOSED SESSION (if any)**

9.0 INFORMATION SESSION

9.2 Facilities Update, presented by Lisa Groot

- Planning Committee meeting for review and approval of CUP 8/10/17
- Bond process has started: Underwriter, Underwriter's counsel, Bond Counsel, Borrowers Counsel (H&K) are all engaged and working on the bond. Bond Team will set a proposed closure date after 8/10.
- BB&T Engagement Letter, *presented by Dr. Sonya Joyner*
Agreement that BB&T will serve as underwriter to Pathways to College to obtain financing for the purchase of land and building of PTC's new school facility

9.3 Executive Director/Principal's Report

- Letter outlines scope and timing of audit services
- Squar Milner engagement letter, *presented by Lisa Groot*

9.4 Chief Business Officer Report

9.5 Calendar/Timeline of Deadlines, presented by Dr. Sonya Joyner and Lisa Groot

- CBO will present calendar of fiscal year deadlines for all financial matters, including but not limited to: 1st Interim, 2nd Interim, Audit, '18-'19 Preliminary Budget, etc.
- Principal will present calendar of school year deadlines for all charter related matters, including but not limited to: SARC, LCAP (including distribution of assessment materials and collection thereof, public meeting and action meeting), policies requiring renewal, employee evaluations, distribution of '18-'19 employment agreement; etc.

10.0 DISCUSSION

10.1 2017-2018 Employee Handbook

10.2 2017-2018 Edlio Agreement, presented by Lisa Groot

10.3 2017-2018 Employee Technology Use Agreement, presented by Dr. Joyner

11.0 ACTION ITEMS

11.1 Approve 2017-2018 Edlio Agreement.

Motion: ME Second: SBC Vote: 4-0

ROLL CALL Aye Nay Abstained Absent

Magnesi X

McDonald						X
Ellison		X				
Bayer-Carney		X				
Vera		X				

11.2 Approve 2017-2018 Employee Handbook, with proposed changes

Motion: JV	Second: SBC	Vote: 4-0			
ROLL CALL		Aye	Nay	Abstained	Absent
Magnesi		X			
McDonald					X
Ellison		X			
Bayer-Carney		X			
Vera		X			

11.3 Approve 2017-2018 Employee Technology Use Agreement.

Motion: SBC	Second: ME	Vote: 4-0			
ROLL CALL		Aye	Nay	Abstained	Absent
Magnesi		X			
McDonald					X
Ellison		X			
Bayer-Carney		X			
Vera		X			

11.4 Approve Executive Director Job Description and Duties.

Motion: JV	Second: SBC	Vote: 4-0			
ROLL CALL		Aye	Nay	Abstained	Absent
Magnesi		X			
McDonald					X
Ellison		X			
Bayer-Carney		X			
Vera		X			

11.5 Approve CBO Job Description and Duties.

Motion: SBC	Second: ME	Vote: 4-0			
ROLL CALL		Aye	Nay	Abstained	Absent
Magnesi		X			
McDonald					X
Ellison		X			
Bayer-Carney		X			
Vera		X			

11.6 Approve 2017-2018 SavantCo Agreement

Motion: SBC	Second: JV	Vote: 4-0			
ROLL CALL		Aye	Nay	Abstained	Absent
Magnesi		X			
McDonald					X
Ellison		X			
Bayer-Carney		X			
Vera		X			

12.0 BOARD COMMENTS and ITEMS FOR FUTURE BOARD MEETINGS:

Next Board meeting 8/9/17

13.0 ADJOURNMENT

Motion: SBC	Second: JV	Vote: 4-0			
ROLL CALL		Aye	Nay	Abstained	Absent
Magnesi		X			
McDonald					X
Ellison		X			
Bayer-Carney		X			
Vera		X			

The meeting adjourned at 9:58 p.m. in the memory of Claude E. Noel and Paul Esquivel.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Pathways to College
Telephone (760) 949-8002

FOR MORE INFORMATION

For more information concerning this agenda, please contact Pathways to College
(760) 949-8002